

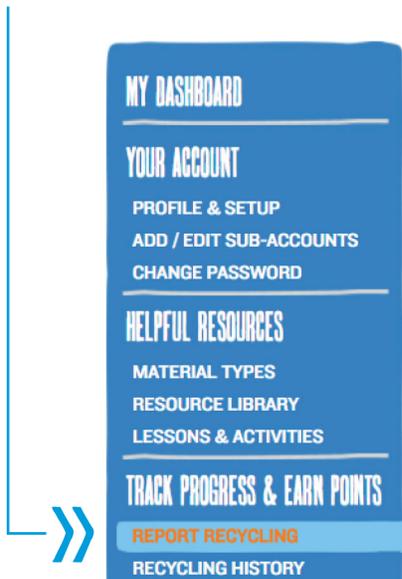
Challenge League Participants



HOW TO REPORT RECYCLING TRANSACTIONS IN YOUR RECYCLE RALLY ACCOUNT

1. Visit PepsiCoRecycling.com/login and log in to your account – use your email address as your username and click forgot password if you are logging in for the first time.

2. Once logged in, use the menu bar on the left side of the page and click 'Report Recycling'.



3. Select the drop down for the Material Type and choose which material you are going to report.

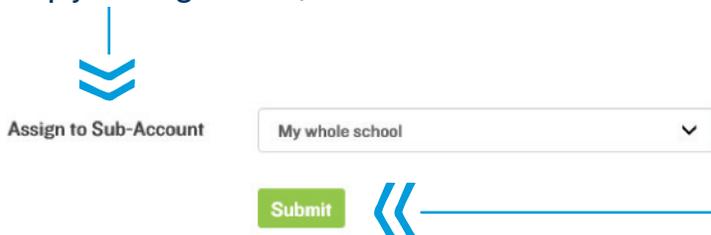


4. Enter the weight in pounds for the material you chose above.



5. **OPTIONAL STEP:**

If you want to host a contest within your school, you may assign recycling activity to “sub-accounts” by clicking on the pull-down menu and selecting which classroom, department, building, lunch period, etc. to receive the credit for this transaction. Sub-accounts can also report recycling activity on behalf of their group in their own account. Sub-accounts are easy to set up by simply clicking on ‘Add / Edit Sub-Accounts’ on the menu bar on the left side of the page.



6. Review your data and once you are ready, click the green ‘Submit’ button. Your account will be credited with reward points for each of the eligible materials you reported.

If you have an questions or encounter any challenges as you prepare to participate in Recycle Rally this year, please don't hesitate to reach out to support@PepsiCoRecycling.com or call (888)-875-6555 (M-F 8am-5pm CST).